



Student ID #: _____

Date received: _____

2017 – 2018 Verification (V1) – INDEPENDENT STUDENT

Financial Aid & Scholarships Office | 231 W Sixth St Bldg. 1, Powell, WY 82435 | (800) 560-4692 or (307) 754-6158

www.nwc.edu | financialaid@nwc.edu | fax: (307) 754-6154

Your 2017–2018 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law states that before awarding Federal Student Aid, we must ask you to confirm the information you reported on your FAFSA. To verify that you provided accurate information the Financial Aid Office will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid office. The Financial Aid Office may ask for additional information or clarification. If you have questions about verification, contact the Financial Aid Office as soon as possible so that your financial aid are not delayed.

A Independent Student's Information

_____	_____	_____	_____
Student's Last Name	Student's First Name	Student's M.I.	Student's Social Security Number (last 4 digits)
_____			_____
Student's Street Address (include apt. no.)			Student's Date of Birth
_____	_____	_____	_____
City	State	Zip Code	Student's Email Address
_____			_____
Student's Home Phone Number (include area code)			Student's Alternate or Cell Phone Number

B Independent Student's Family Information - Number of Household Members and Number in College

List all people in the student's household in the chart below. Include:

- The student
- The student's spouse, if the student is married.
- The student's or spouse's children if the student or spouse will provide more than half of their support from July 1, 2017, through June 30, 2018, even if a child does not live with the student.
- Other people if they now live with the student and the student or spouse provides more than half of their support and will continue to provide more than half of their support through June 30, 2018.

Number in College: Please include in the space below information about any household member who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2017, and June 30, 2018, include the name of the college.

If more space is needed, attach a separate page with your name and last 4 digits of Social Security Number at the top.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
<i>Marty Jones(example)</i>	28	<i>Wife</i>	<i>Central University</i>	<i>Yes</i>
		<i>Self</i>		

Note: The Financial Aid Office may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.



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Are you a tax filer? (please mark one) 1. Yes continue 2. No skip section C proceed to Section D

C Verification of 2015 IRS Income Tax Return Information for **STUDENT TAX FILERS**

Important Note: The instructions below apply to the student and spouse, if the student is married. Notify the Financial Aid Office if the student or spouse filed separate IRS income tax returns for 2015 or had a change in marital status after the end of the 2015 tax year on December 31, 2015.

Instructions: Complete this section if the student and spouse filed a 2015 IRS income tax return(s).

Check the box that applies:

- The student has used the IRS DRT in *FAFSA on the Web* to transfer 2015 IRS income tax return information into the student's FAFSA.
- The student was unable to use the IRS DRT in *FAFSA on the Web*, and instead will provide the school a **2015 IRS Tax Return Transcript(s)**. (signature not required)

NOTE: If married and the student and spouse filed separate 2015 IRS income tax returns, the IRS DRT cannot be used and the **2015 IRS Tax Return Transcript(s)** must be provided for each.

To obtain a **2015 IRS Tax Return Transcript:**

- Get Transcript by MAIL – Go to <https://irs.gov>, under the Tools heading, click "Get a tax transcript." Click "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript." (*Unless* you have amended your return then you will need both the Account and Return transcripts).
- Get Transcript ONLINE – Go to <https://irs.gov>, under the Tools heading, click "Get a tax transcript." Click "Get Transcript ONLINE." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript." (*Unless* you have amended your return then you will need both the Account and Return transcripts).
- Automated Telephone Request – 1-800-908-9946
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T

Use the Social Security Number (or the IRS individual taxpayer identification number) and date of birth of the first person listed on the 2015 IRS income tax return, and the address on file with the IRS (normally this will be the address used on the 2015 IRS income tax return). In most cases, for electronic tax return filers, 2015 IRS income tax return information is available for the IRS Tax Return Transcript within 2–3 weeks after the 2015 electronic IRS income tax return has been accepted by the IRS.

Generally, for filers of 2015 paper IRS income tax returns, the 2015 IRS income tax return information is available for the IRS Tax Return Transcript within 6–8 weeks after the 2015 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about obtaining an IRS Tax Return Transcript.

If the student and spouse filed separate 2015 IRS income tax returns, **2015 IRS Tax Return Transcripts** must be provided for both.

_____ Check here if a **2015 IRS Tax Return Transcript(s)** is provided.

_____ Check here if a **2015 IRS Tax Return Transcript(s)** will be provided later.

Verification is not complete until the student & spouse has successfully used the IRS DRT process to amend their FAFSA, or their IRS tax return transcript has been submitted to NWC's Financial Aid Office.



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Are you a tax filer? (Please mark one)1. Yes complete part C, previous page 2. No please complete section D, below
D Verification of 2015 Income Information for *STUDENT NONTAX FILERS*

The instructions and certifications below apply to the student and spouse, if the student is married. Complete this section if the student and/or spouse will not file and are not required to file a 2015 income tax return with the IRS.

Check the box that applies:

- The student and/or spouse were not employed and had no income earned from work in 2015.
- The student and/or spouse were employed in 2015 and have listed below the names of all employers, the amount earned from each employer in 2015, and whether an IRS W-2 form is provided. You **MUST** provide copies of all 2015 IRS W-2 forms issued to the student and spouse by their employers]. List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Employer's Name	2015 Amount Earned	IRS W-2 Provided Now	IRS W-2 Provide Later
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00</i>	<i>Yes/No</i>	<i>Yes/No</i>
<i>Total Amount of 2015 Income Earned From Work</i>	<i>\$</i>		

IMPORTANT: A W-2 wage statement can also be requested by marking item #8 on form 4506-T at <https://irs.gov>.



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E Certification and Signature

I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student's Signature

Date

Spouse's Signature (mandatory for non-tax filers)

Date

WAIT!

Did you fully complete and sign this form? Did you attach required documentation? The Financial Aid Office will return any incomplete or unsigned forms for correction and it will delay your financial aid process. If you have questions concerning this form please call (307) 754-6158

The Financial Aid Office recommends you make a copy of this worksheet for your records.