

Northwest College Peer Tutoring Center

Chicago Formatting Guide

Chicago Formatting Example: Cover Page

The diagram illustrates the Chicago-style cover page layout. It is enclosed in a large rectangular border. On the left side, there are two green brackets pointing to the title and author/course information. The top bracket is associated with the text: "Centered, Double-spaced, Bolded, About 1/3 down the page". The bottom bracket is associated with the text: "Centered, Double-spaced, Plain text".

The title section consists of the following elements:

- A Deal Gone Wrong:** (Main title)
- Faustian Deals in Twentieth-Century Literature** (Subtitle)

Annotations for the title section:

- A box labeled "Title of Your Paper" points to the main title.
- A box labeled "Subtitle" points to the subtitle.

The author and course information section consists of the following elements:

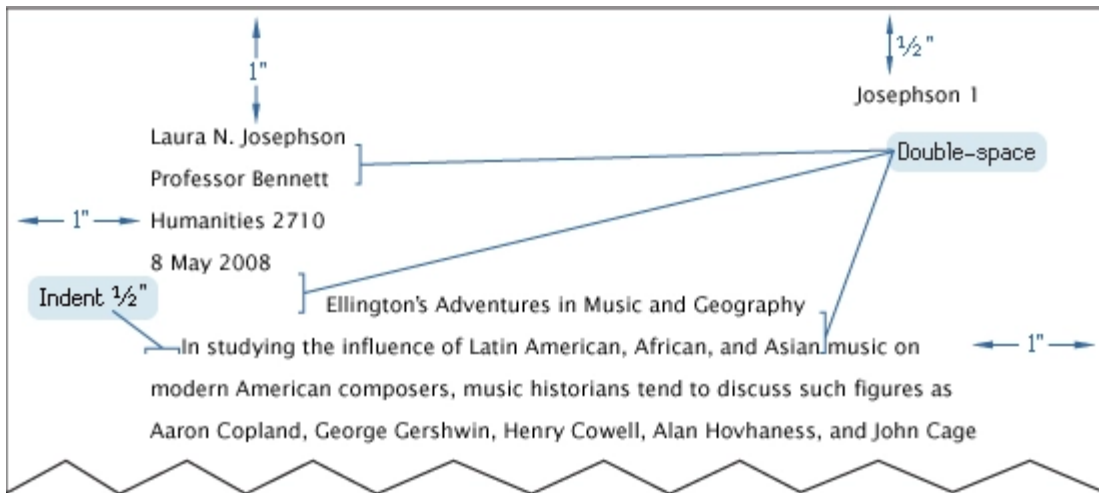
- Anne Veldt
- English 401: Modern Reinterpretations of Classic Literature
- Professor Reid
- April 16, 2020

Annotations for the author/course section:

- A box labeled "Your First and Last Name" points to the author's name.
- A box labeled "Class or Course Name" points to the course name.
- A box labeled "Teacher's Name" points to the professor's name.
- A box labeled "Date paper is due" points to the due date.

Only include a cover page if specifically required

Chicago Formatting Example: First/Introduction Page



If there is a cover page, names and date block are not necessary on the first page

Chicago Formatting Example: Citation Information

All references in Chicago style bibliography are arranged alphabetically based on the author's last names. If the author is unknown, sort sources by title first word. sources should be formed alphabetically

Author1 and Author2. "Title of Webpage." Name of website. Month Day, Year. URL.

When using any web source, always make sure that they are acceptable and within academic rules. In most cases, Wikipedia and alike are not allowed!

For unknown publishing date, use latest website update or access day.

An URL should be added. When citing first note, provide all identifying information same as in Bibliography page.

Note formatting:

1 First Last name, Book (Publication: Publisher, Publication year), page number.

Footnotes should be placed at the bottom, corresponding to where sources can be found in original text. Use same numbers for each referencing, as used in Bibliography.

In Notes, only first line has an indent.

Chicago Formatting Example: In Text Citation & Footnote Citation



Note number →

The concept of perceived hate has also been in the spotlight for a long time. A lot of international students are over-sensitive and perceive rejection in the verbal and non-verbal communication and behavior of their peers.¹ Underutilization of skills, a negative attitude, lack of sensitivity of different values and cultures are generally taken very personally and affect the well-being of the students. Social connectedness is something that can be maintained by the student himself. After coming to a new place, with a completely different environment than they have been in

Footnote →

1. Daya Sandhu and Asrabadi Badiolah, "Development of an Acculturative Stress Scale for International Students: Preliminary Findings," *Psychological Reports* 75, no. 1 (August 1994): 435-448, <https://doi.org/10.2466/pr0.1994.75.1.435>.

The diagram shows a paragraph of text with a note number '1' in a box. An arrow labeled 'Note number' points to the box. Below the paragraph, a horizontal line is followed by a footnote. An arrow labeled 'Footnote' points to the footnote text.

Bibliography entry →

Bibliography 8

Sandhu, Daya, and Asrabadi Badiolah. "Development of an Acculturative Stress Scale for International Students: Preliminary Findings." *Psychological Reports* 75, no. 1 (August 1994): 435-448. <https://doi.org/10.2466/pr0.1994.75.1.435>.

The diagram shows a bibliography entry. An arrow labeled 'Bibliography entry' points to the text. The text is centered on the page, with the word 'Bibliography' and the page number '8' also centered.

Chicago Formatting Example: Bibliography Page



Bibliography is single spaced

All Bibliography resources need to be listed by author's last name A-Z (C, K, R, U)