

Table of Contents

Academic Calendar	inside front cover
Introduction	3
<i>Phone Numbers / Using the Catalog / Northwest College History / Accreditation / Facilities / Boards</i>	
Enrollment Services Procedures / Policies	6
<i>Application Process / Academic Success Program / Residency / Dual Admissions / Tuition Discount</i>	
Expenses and Financial Aid	8
<i>Costs/Insurance / Payment and Refund Policies / Golden Age Waiver / Financial Aid and Scholarships</i>	
Special Learning Opportunities	12
<i>Field Studies / Theme Houses / Academic Activities / Honors Program / Honor Society / Capstone Courses / Extended Campus / Workforce Development and Continuing Education / Cooperative Education, Independent Study, and Internships / Developmental Courses / Adult Basic Education English as Second Language / Community Education</i>	
Student Life	14
<i>New Student Orientation / Residential Life / Child Care Services / Student Center</i>	
<i>Student Activities and Organizations / Student Government / Sports / Fitness Facilities</i>	
Academic Support Services	16
<i>Career Planning / Student Success Programs / Library / Computer Services / Job Placement / Bookstore / Veterans</i>	
Academic Procedures and Policies.....	18
<i>Placement Testing / Registration Procedures / Drop-Add / Credit by Examination / Self-Acquired Competency Credits / Grading Policies / Attendance Policy / Conduct Codes / Student Appeals / Academic Probation and Suspension / Academic Amnesty / Transfer Credit / WICHE</i>	
Graduation Requirements.....	23
<i>Degrees and Certificates / Graduation Requirements / General Education Program / College Preparation Courses / Earning a Second Degree / Required Catalog / Cancellation of Classes</i>	
<i>Application for Graduation</i>	
Programs of Study.....	26
Programs of Study by Academic Division	
Agriculture, Technology, and Business	27
Communication	34
Humanities	38
Life and Health Science	39
Physical Science	45
Social Science and Education.....	48
Visual and Performing Arts.....	53
Course Descriptions	57
Boards, Administration, Faculty, Staff.....	86
Index	92
Degree Worksheets.....	96
Campus Map	inside back cover

Northwest College reserves the right to change without notice any of the material, information, requirements, regulations, or costs published in this catalog.

To obtain a copy of this catalog write to:
 Enrollment Services
 Northwest College
 231 West Sixth Street
 Powell, WY 82435-1895

Contact Information

Call the switchboard if you don't have a direct number or if you aren't sure where to get the information you desire. Wyoming's area code is 307.

admissions@nwc.cc.wy.us
www.northwestcollege.org

Switchboard	754-6000
Toll free for Enrollment Services	1-800-560-4NWC
Admissions.....	754-6601
Financial Aid.....	754-6158
Registration Services	754-6113
Residential Life/Housing	754-6611
President.....	754-6058
Dean of Administrative Services	754-6403
Dean of College Relations & Development.....	754-6409
Dean of Instruction	754-6472
Dean of Students	754-6600
Registrar	754-6149
TTY (Telecommunications device for the deaf)/Voice	754-6695

How to Use This Catalog

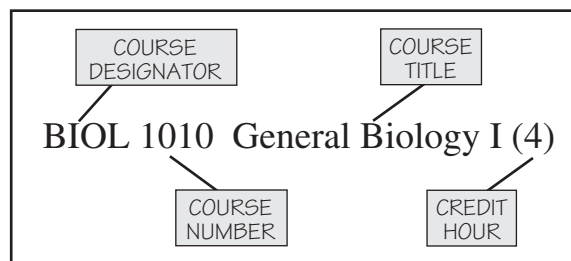
Nearly everything that you need to know to have a successful student career is contained in this catalog. Locating the material will be easier if you become familiar with the college terminology. Once you have learned what the terms are, turn to the index at the back of the catalog. This will give you the page upon which the pertinent information can be found. For instance, if you want to find information on tuition, look up “Tuition,” “Financial Aid,” and “Scholarships” in the index and turn to those pages.

Course Descriptions

This catalog contains descriptions of each course offered at Northwest College. These listings include the course designator, number, title, and credit hours for the course (in parentheses). Course descriptions are followed by the number of hours spent in class lecture or labs. Some courses have prerequisites. A prerequisite is a specific requirement that must be fulfilled by the student before he/she will be allowed to enroll in that course.

Course Numbers

Course numbers generally signify the level of the course. For example, courses numbered below 1000 are below college level and are not accepted for degree requirements at NWC. Those numbered 1000+ are typically freshman courses, and those numbered 2000+ are typically sophomore courses.



Course Transfer

Course transferability depends upon many factors. In general, any course numbered 1000 or above is a college-level course and transferable. Exceptions to this are listed on page 26. As soon as possible, any student who intends to transfer to another institution should obtain a catalog of that institution and check its requirements. Then that student should match courses at Northwest to those at the transfer institution. Different majors accept different courses and some colleges and universities will accept the same NWC course for different purposes. See page 22. Talk with your academic advisor at Northwest if you have questions.

Definitions

- Credit hour: one clock hour in the classroom or at least two hours in a lab per week.
- Full-time student: enrolled in 12 or more credit hours per semester.
- Part-time student: enrolled in 11.5 or fewer credit hours per semester.
- Freshman: any student with fewer than 30 completed credit hours.
- Sophomore: any student with 30 or more completed credit hours.

While advisors can and will assist you, ultimately you, the student, are responsible for READING THE CATALOG, for adhering to the policies herein, for monitoring your progress toward meeting graduation requirements, for maintaining a current address with the Registrar, and for your career here at Northwest.

Northwest is a two-year college offering transfer programs based upon the traditional arts and sciences, occupational programs which include strong general education requirements, and extended campus and community service programs.

History

The college opened in 1946 with nearly 100 full- and part-time students and three instructors who met in classrooms borrowed from the public school district. Initially called the University of Wyoming Northwest Center, it was established through an agreement between the University of Wyoming and Park County School District One. University support was discontinued in 1950. In 1953 the name changed to Northwest Community College, and in 1968, the college's tax base was expanded to include all of Park County. The name changed once more, to Northwest College, in 1989.

Today, about 81 full-time and about 100 part-time faculty teach nearly 2,000 students (approximately 1,100 study full time) on a modern campus and in 7-10 Big Horn Basin communities. A stimulating residential campus and special learning opportunities such as field studies abroad, the Honors Program, and workforce development training provide rich and varied learning activities. Northwest prides itself on a commitment to excellence in all its endeavors and builds upon its strengths.

Graduation/ Persistence Data

The following student data is provided in compliance with federal regulations. For more information contact the Dean of Students.

Fall semester of 1994, 506 students entered Northwest College as first-time degree seeking students with 27% of them completing their degrees in three years. Five hundred and twenty first-time degree seeking students entered in Fall 1995 and 28% completed their degrees in three years. Of the 445 who entered the Fall of 1996, the completer rate was 31%. The average for completers for three years was 28.8%. The five-year average annual return rate at Northwest College is 51%, well above the 34% national average.

Mission of the College

Northwest College is a community of people dedicated to providing an environment that fosters excellence in education. The college responds to the educational, career, cultural, and social needs of students and the larger community. At Northwest College, students may pursue transfer, occupational, developmental, lifelong learning, and personal enrichment goals.

Northwest College serves individuals from Park County, northwestern Wyoming, the states of Wyoming and Montana, and other states and countries.

Northwest College is committed to students as individuals, to excellence in education, to institutional accountability, to providing a residential campus, and to the support of cultural diversity.

Goals

The college seeks to fulfill its mission through a commitment to an ongoing planning process and the pursuit of these goals:

- To provide academic and professional education which qualifies students to transfer to baccalaureate-degree granting institutions.
- To provide occupational and technical education which qualifies students for employment or transfer.
- To provide basic education and skills that prepare students for future success.
- To provide access to a variety of educational opportunities on and off campus.
- To provide intellectual, cultural, recreational, and social opportunities through courses, activities, and events.
- To provide a traditional collegiate residential environment.
- To provide accountability by establishment and evaluation of performance in relation to appropriate standards for all programs, courses, services, and personnel.
- To maintain an excellent educational environment by seeking and supporting a diverse student body and a diverse and highly qualified faculty and staff.
- To provide facilities, services, and other resources to groups, educational institutions, business and industry, and other agencies as a community service.
- To develop and maintain facilities from which to administer and deliver college programs.

- To maintain effective forms of communication with internal and external constituencies.
- To seek public and private resources to support the college.

Endurables

Northwest College reaffirms the following "endurables" — essential qualities of its institutional character which shall be retained and nurtured.

- Challenging, lively, classroom instruction
- High quality transfer and technical programs
- Learning opportunities outside the classroom
- Accessible and supportive faculty and staff
- Challenging, reputable co-curricular activities
- Focus on all-around student development
- A highly residential campus
- A friendly campus
- A safe campus
- A student-centered campus
- Attractive, well-maintained facilities
- A host county that is proud of the college and supports students
- Remarkable physical setting
- A regional center for education
- A regional center for culture and sports

Nondiscrimination Statement

Northwest College fosters an open and non-discriminatory environment throughout the college community. To this end, the college advocates the use of words and actions which promote and encourage individual and collective respect and dignity. Northwest College opposes language and actions which in any way demean others on the basis of their race, gender, national origin, sexual orientation, religious preference, physical characteristics, disability, ancestry, or age. Within the context of First Amendment rights, the college is committed to the elimination of discriminatory language and actions from the college community.

Accreditation

- North Central Association of Colleges and Schools, www.ncacihe.org or 312.263.0456

- National Association of Schools of Music
- National League for Nursing

Campus and Facilities

NWC is located in Powell, Wyoming, which lies in the valley of the Shoshone River, 70 miles from Yellowstone National Park, 90 miles south of Billings, Mont., 510 miles from Denver, Colo., and 25 miles from Cody, Wyo., home to the nearest commercial airport. Powell is a town of 5,700 whose economy is based primarily on farming, ranching, oil, and education.

Northwest's 124-acre main campus is one of the most attractive college campuses in Wyoming. Its 57 buildings include modern instructional facilities, residence halls and apartment complexes, a student center, a child care center, and a library with electronic access to others. Very nearby are the Trapper Village West facilities—a 22-acre park-like complex of student apartments and instructional spaces—and the observatory, an equine center, and an agriculture pavilion.

Mickelson Field Station, located 50 miles west of campus on 36 acres surrounded by national forest in the mountains, is used by the college and the public for educational and recreational activities. Main campus recreational facilities include a gymnasium with volleyball, basketball and racquetball courts, outdoor tennis courts, all-purpose fields, a climbing wall, and a fitness center. *This catalog contains a detailed campus map located on the inside back cover.*

Computer Services

Computers for student use are accessible from many locations across the campus using a Novell network. Students automatically have an account on campus with five megabytes of space. Through the network, students have access to both on-campus resources and off-campus Internet resources including electronic mail and Web browsing.

Northwest supports 21 labs strategically located throughout the campus. These labs are utilized for scheduled classes and open hours for students. Each residence hall also has a lab with two to four computers available 24 hours a day at the discretion of the residence hall director.

The Northwest College Web site address is www.northwestcollege.org

Northwest College Budget

The college's budget, as reported in the annual audit, is available from the Business Office.

Board of Trustees

Formulation of major policy and ultimate budget authority at Northwest College rest with a seven-member Board of Trustees. Trustees represent the college's tax district of Park County and are elected to four-year terms in compliance with Wyoming's Enrolled Act 80 (HB 58-A).

Monthly meetings are held the second Monday of each month, with special meetings called as necessary. A citizens' open forum is on each regular meeting agenda.

Foundation

The Northwest College Foundation is a private nonprofit corporation which accepts gifts on behalf of Northwest College and extends financial support to the college. The Foundation was formed in 1966.

Foundation donors are individuals, businesses, and civic organizations who contribute to the college through the Foundation. Gifts to specific areas of the college are received by the Foundation and used in accordance with donors' wishes. Unrestricted gifts to the Foundation provide resources needed to meet the college's changing needs. Gifts can be made in the form of cash, securities, real estate, personal property, and a variety of planned and deferred giving options.

Benefits to Foundation donors include recognition on the college's honor roll of giving, pride of association, and incentives provided by the income tax code.

Alumni Association

The Northwest College Alumni Association was chartered in 1988 with two overriding purposes: 1) to carry out

programs and activities that serve alumni, and 2) to develop ways to enable alumni to serve the college. As an integral part of the college community, the association establishes, encourages and maintains a mutually beneficial relationship between the college and alumni. Additionally, the association serves as a resource group from which the college receives political and financial support and from which the administration seeks counsel and advice. There are just over 15,000 NWC alumni; an alumni is defined as anyone who attended the college full time (12 or more