

**NORTHWEST COLLEGE
BOARD OF TRUSTEES MEETING**

Monday, December 9, 2024
3:00 p.m. – Facilities Master Plan Work Session YB 226
4:00 p.m. – Business meeting
Yellowstone Building, Room 105

Zoom: <https://nwc.zoom.us/j/94332324403?pwd=MHVBL2c0L1FFVDBUR0N2SFdDeW9yUT09>
By Phone: (669) 900-6833 or (346) 248-7799; Meeting ID: 943 3232 4403; Password: 459082

AGENDA

- I. Call meeting to order**
- II. Oath of Office**
- III. Mission Moment – Scott Seville, INBRE University of Wyoming**
- A IV. Approve the agenda**
- A V. Consent agenda**

Minutes

- A. Approve minutes of special meeting/retreat of November 8, 2024
- B. Approve minutes of regular meeting of November 11, 2024

Reports

- A. Board President
- B. Board Committees
- C. College President
 - Administrative Services and Finance
 - Academic Affairs
 - Student Services
 - Communications and Marketing
 - Constituent Group Reports
 - NWC Foundation
 - Student Center

Financial reports

- A. Check register
- B. Other financial reports
- C. Quarterly Budget Adjustments

- VI. Discussion/informational items**
 - A. Legislative Meet & Greet and Update
 - B. New Website review

VII. Citizens' Open Forum (5 p.m.)

Anyone wishing to address the Board must sign in with the recording secretary. Each speaker may speak no longer than six minutes. The Board will listen to comments but will not respond to individual citizens nor ask questions.

A VIII. Unfinished business

A. November Consent Agenda approval

A IX. New business

B. Course Fee Proposal

C. FY2024 Audit Approval

D. Project pay – VPASF duties

E. Policy 3110, 3510, 3520, 3630, Appendix - First Reading

A X. Election of officers and committee appointments

XI. Annual signing of the Board Code of Ethics

Distribution of Disclosure of Interest forms *(to be completed by January meeting)*

XII. Future agenda items and follow-up on open forum topics

A. January 13, 2025, Upcoming

1. Disclosure of Interest form completion

2. Legislative session talking points/advocacy

3. Other TBD

B. Future and follow-up topics

XIII. Announcements

A. Final Exams, Dec 11-13, 2024

B. Nursing Pinning, December 13, 2024, 3:00 p.m. NPA

C. Holiday Party, Dec 13, 2024, 5:30 p.m., Student Center

D. W & M Basketball Booster Club Tourn. Dec 13-14, 2024, Cabre Gym

E. Residence Halls Close, December 14, 2024, Powell

F. Campus Closed Holiday Break, December 24, 2024 – January 1, 2025

G. In-Service Campus Meeting, Jan 9, 2025, 8:30 a.m., Yellowstone Bldg.

H. Next meeting, January 13, 2025, 4:00 p.m., Yellowstone Bldg.

A XIV. Adjournment

A=Action item