

# FY11 OPERATIONAL PLAN: ACADEMIC AFFAIRS

## NEW AND MAJOR ONGOING ACADEMIC ACTIVITIES TO ADDRESS NORTHWEST COLLEGE 2008-11 STRATEGIC PLAN



### NWC Mission Statement

*Through exceptional, dynamic living and learning environments, Northwest College dedicates itself to individual student achievement, diversity, global citizenship, and community vitality.*

### NWC Vision Statement

*Through a superior teaching, learning, and living environment, Northwest College will be a dynamic and distinguished educational leader that shapes a positive future for students and the many communities it serves.*

## ~ PRIORITY: ACCESS ~

### Strategic Goal:

#### *1.1—Increase the number of part-time students by 1% per year*

Activity / comment	Responsibility	Timeline	Status
See 1.4 and 3.1. Our primary means of increasing part-time enrollment is through our distance and concurrent education efforts.	Ronda Peer		
Encourage more part time participation in Cody and Worland in online classes by providing on-site technical support to students.	Ronda Peer	Implement Fall 2010	In progress
Develop an international program to run at the Cody Center and on campus in the summer that provides an ESL certificate to participants.	Ronda Peer	2010-11	Not yet begun

### Strategic Goal:

#### *1.3— Develop one new instructional degree and/or certificate programs to expand technical and transfer options*

Activity / comment	Responsibility	Timeline	Status
International Studies Program	Steve Walker Dave Erickson	Develop FA10 Approvals SP11	
Surveying Technician Certificate	Bob Krenz Astrid Northrup	Developed SP10 Approvals FA10	

**Strategic Goal:**

**1.4— Increase distance education FTE enrollment by 2% per year**

*(Amended goal: Increase distance education FTE enrollment by 7% per year [for 2nd & 3rd years])*

Activity / comment	Responsibility	Timeline	Status
Gain accreditation from HLC to deliver online degrees	Ronda Peer	Completed in SP/11	In progress
Increase number of classes available over WEN Video	Ronda Peer	SP/11	Not yet started
Partner with high schools to prepare dual enrollment students for online learning.	Ronda Peer	FA/10-SP/12	Initial stages

**~ PRIORITY: SUPPORT ~  
~ PRIORITY: PARTNERSHIPS ~**

**Strategic Goal:**

**3.1—Implement a three-year pilot program to provide new concurrent enrollment (CE) options in the high schools**

Activity / comment	Responsibility	Timeline	Status
Promote concurrent enrollment in all service area high schools	Ronda Peer	2009-11	In third year of 3-year pilot program
Finalize concurrent enrollment program procedures in compliance with legislation	Ronda Peer	2010	In progress

**Strategic Goal:**

**3.2—Collaborate with service area high schools and the Wyoming Department of Education to clearly define and articulate pathways to facilitate smooth transitions from high school to our programs of study**

Activity / comment	Responsibility	Timeline	Status
Develop articulated pathways for CAD, Welding, and Nursing to move high school students smoothly into NWC programs.	Ronda Peer	2010-11	Not yet formally begun, but will work from past articulation efforts
Develop articulated pathway for general education to encourage high school enrollment in concurrent and dual enrollment.	Ronda Peer	2010-12	Not yet begun

**Strategic Goal:**

**3.3—Expand collaboration with businesses on the design and delivery of new workforce training programs that lead to two new or redesigned certificates and degrees**

Activity / comment	Responsibility	Timeline	Status
Seven new programs are in various stages of development.	Ronda Peer Kay Dooley Kathy Crookshanks	In 2010-11, 3 programs will be stabilized for continued delivery.	Survey Tech certificate at WCCC for approval of college certificate program

**Strategic Goal:**

**3.4—Expand partnerships with businesses and organizations to produce a 2% annual increase in the number of participants in workforce training programs**

*(Amended goal: 1,255 duplicated headcount for 2nd year & 1,400 duplicated for 3rd year)*

Activity / comment	Responsibility	Timeline	Status
Partner with Boston Reed College to deliver CMA and Pharmacy Tech programs.	Kay Dooley Kathy Crookshanks	Had 1255 participants in 2009-10	Project 1400 participants in 2010-11.
Partner with various Cody entities to deliver Business Boot Camp			
Partner with restaurants in Cody to provide Food and Hospitality Ambassadors program			

**~ PRIORITY: INSTITUTIONAL VITALITY ~**

**Strategic Goal:**

**4.1—Increase FTE enrollment by 2% per year**

Activity / comment	Responsibility	Timeline	Status
Expand online offerings	Ronda Peer	Ongoing	
Expand concurrent enrollment offerings	Ronda Peer	Ongoing	
Deliver new ESL courses	Rob Koelling	Ongoing	
Create new International Studies Program	Steve Walker Dave Erickson	Develop FA10 Approvals SP11	

**Strategic Goal:**

**4.3—Enhance and streamline shared governance by clarifying the advisory roles of constituency groups, College Council, and standing committees**

Activity / comment	Responsibility	Timeline	Status
Collaborate with Student Affairs in a major revision of the <u>Student Handbook</u> .	Bob Krenz	FA10	

**Strategic Goal:**

**4.4—Produce a comprehensive self-study accreditation document through broad College involvement**

Activity / comment	Responsibility	Timeline	Status
Respond as needed to issues/concerns raised by the HLC visit.	Bob Krenz	FA10	

**~ PRIORITY: STUDENT ACHIEVEMENT ~**

**Strategic Goal:**

**5.1—Increase the number of degree/certificate student completers by 1% per year**

*(Amended goal: By 3rd year, increase numbers to 07-08 levels)*

Activity / comment	Responsibility	Timeline	Status
Collaborate to expand and network the services of the Writing Center, Presentation Lab, Math Drop-In Tutoring Center, Library, Project Succeed, and Tutoring Services.	Cindy Childs	Ongoing	
Create/maintain viable transfer options for students.	Cindy Childs	Ongoing	
Develop and staff a sustainable Career and Transfer Center for campus.	Cindy Childs	Ongoing	

**Strategic Goals:**

**5.2—Increase the first-time, full-time student fall-to-spring retention rate by 1.5% per year**

*(Amended goal: 84.0% retention rate for 2nd & 3rd years)*

**5.3—Increase the first-time, full-time student fall-to-fall retention rate by 1.5% per year**

*(Amended goal: 62.0% retention rate for 2nd & 3rd years)*

Activity / comment	Responsibility	Timeline	Status
Collaborate with Student Affairs to better focus and improve Kick-Off Weekend. Also see 5.4	Bob Krenz Cindy Childs	SP 11	
Collaborate with Division Chairs, Faculty, Registrar, and Developmental Faculty to enhance advising.	Cindy Childs	Ongoing	
Provide appropriate training to enhance instruction by Adjunct Faculty.	Cindy Childs	Ongoing	

**Strategic Goals:**

**5.4—Implement new cross-college initiatives designed to enhance the academic success of students who test into developmental courses:**

**a. Reduce by 1% per year the number of these students who drop out of college in their first year.**

*Amended goal: 61.0% retention rate for 2<sup>nd</sup> and 3<sup>rd</sup> years*

**b. Increase by 1% per year the number of these students who successfully complete the college-level course that follows completion of related developmental courses**

*Amended goal: Math – 18.1% for 2<sup>nd</sup> year, 19.1% for 3<sup>rd</sup> year; English – 25.0% for 2<sup>nd</sup> and 3<sup>rd</sup> years*

Activity / comment	Responsibility	Timeline	Status
Fully implement a new Developmental Math initiative	Neil Waite	FA 10	
Expand Writing Center services	Rob Koelling	FA 10	

**Other Strategic Goals:**

Activity / comment	Responsibility	Timeline	Status
Create a fully electronic student evaluation system.	Bob Krenz	SP 11	
Begin work on a new Title III grant application.	Bob Krenz	SP 11	
Develop succession plan for International Program Directors.	Bob Krenz Rob Koelling	FA 10	
Collaborate with Division Chairs, Faculty, Registrar, and Developmental Faculty to enhance advising.	Cindy Childs	Ongoing	
Collaborate with Human Resources to create a paperless adjunct faculty file system.	Cindy Childs	FA 11	
Collaborate with Human Resources to create a paperless adjunct faculty application and approval process.	Cindy Childs	FA 11	
Collaborate with Human Resources to improve adjunct faculty contract process.	Ronda Peer Cindy Childs	FA 11	