



STUDENT ID: _____

TERM: _____

CHAPTER: _____

Veterans' Affairs Educational Benefits Standards

Financial Aid & Scholarships Office 231 W Sixth St Bldg. 1, Powell, WY 82435 | 1-800-560-4692 or (307) 754-6158

www.nwc.edu | financialaid@nwc.edu | fax: 307-754-6154

(initial each line)

As a student receiving VA educational benefits, I understand the following:

I am required to attend all classes, contact instructors when absences are unavoidable and make up all work assigned during absences.

I must provide copies of all VA correspondence related to VA Educational Benefits, including Certificates of Eligibility (COE) and/or Notices of Basic Eligibility (NOBE) to the NWC School Certifying Official in order to confirm eligibility of VA Educational Benefits by the first day of each semester in order to protect my rights under Title 38 US Code 3679 subsection (e).

I must personally walk into, call, or email the NWC School Certifying Official once *during the first week of every month* that I am registered for courses. This is my verification that I am attending classes for the month. VA education benefits will be stopped if I do not check in. Additionally, chaps. 30 & 1606 must verify enrollment directly with the VA (through WAVES system, by phone, or online) to receive monthly payments (without verifying enrollment monthly with the VA, you will not receive a monthly payment).

For Chapter 33 beneficiaries: In regards to monthly book & housing stipends, I recognize that the initial enrollment certification created by NWC that is submitted to the VA for Educational Benefits may record \$0.00 education charges. Education charges are added to subsequent enrollment certifications by the College (after add/drop period) to ensure accurate student course material costs are reflected.

I must immediately report every course that I drop, add to the NWC School Certifying Official. I will also complete a drop/add form in the NWC registration office that will notify my instructors. If mitigating circumstances are not accepted by the VA, repayment of benefits may be necessary for any class dropped.

I may be funded only for those courses in the NWC catalog required for my program. Non-degree seeking students are ineligible for VA Educational Benefits.

I acknowledge that current VA policies authorize tuition payment at the maximum *in-state* tuition rate only. If I am being billed at a rate other than the in-state rate, I acknowledge that my VA tuition payments may not fully cover my tuition bill.

During registration each semester, I must present a copy of class registration to the NWC School Certifying Official before any VA Educational Benefits will be approved.

I cannot repeat any course I have passed with a grade of A, B, C, or D and receive VA benefits.

I will not receive VA benefits for physical education classes*, because they are already credited to my transcripts upon completion of Basic Training. PE classes will be considered as a repeat or passed course.

**Excludes PE majors & spouses/dependents*

I must notify the NWC School Certifying Official of any change in my major by completing and signing VA form and submitting it to the VA.

I cannot receive VA benefits for any course taken for audit and I may have to repay the VA if I receive an academic grade of F for a course. I may repeat a failed course once and still receive VA benefits for the course if it is a required course for my major.

If I receive a grade of "F" for non-attendance, I may have to repay the VA.

I must maintain academic standards required for enrollment at NWC.

I must report any change of address or dependents to the campus NWC School Certifying Official and complete all necessary forms for the VA.

I understand that my educational benefits for all part-term courses will be paid for the period of time in which my courses are in session. (Fall/Spring- courses less than 16 weeks, summer session, etc.)

I understand that by not complying with the above listed guidelines, my educational benefit payments may be delayed, suspended and/or I may have to reimburse the Department of Veterans Affairs for all or a portion of the benefits I received for the entire semester.

I understand that the NWC School Certifying Official will share and submit student information, such as semester and hours registered, grades, billing information and directory information to the Department of Veterans Affairs. The information is confidential and shall be used only for the purpose of obtaining your GI Bill Education Benefits.

Please refer to your "Summary of Educational Benefits" supplied by the VA or call the VA at the phone number listed below for a complete understanding of your educational benefits. My signature below indicates I have read, understand, and will comply with these standards, required by NWC for the receipt of Veteran's Affairs Educational Benefits at this institution.

Student Name	Student Signature	Date
Contact Information:	Dawn Kasinger, School Certifying Official & Scholarships/VA Technician dawn.kasinger@nwc.edu Phone: 307-754-6040 Fax: 307-754-6154 www.nwc.edu/veterans	VA Regional Office, St. Louis Phone: (888) 442-4551 General VA Education Information http://benefits.va.gov/gibill/