



**HATHAWAY SCHOLARSHIP APPEAL PETITION
STANDARDS OF SATISFACTORY ACADEMIC PROGRESS**

Hathaway Scholarship Rules and Regulations require Northwest College to review Standards of Satisfactory Academic Progress (SAP) at the end of each spring semester for all Hathaway Scholarship recipients. Hathaway recipients are required to complete at least 6 credit hours if considered part-time for Hathaway payment or 12 hours if considered full-time. The minimum Hathaway GPA requirement is 2.25. Recipients are also required to maintain continuous enrollment.

Students who fail to meet the standards, because of extenuating circumstances, may appeal their scholarship eligibility. Circumstances must be of good cause and outside of the student’s control. Examples of extenuating circumstances could be the death of a close relative to the student, or a significant injury or illness of the student or family member.

To appeal scholarship eligibility, the student must complete this Hathaway Scholarship Standards of Satisfactory Academic Progress Appeal Petition. *Complete and return this form with appropriate documentation such as copies of medical bills, or statement from physicians, psychologists, or other professionals or death certificate to the Financial Aid Office.* Your petition will be reviewed to determine if Hathaway Scholarship funding will be reinstated. Appeals which are denied can be appealed to the Wyoming Department of Education.

If you have any questions regarding this process, contact the Hathaway Scholarship Technician at the Financial Aid Office.

INCOMPLETE PETITIONS WILL BE RETURNED WITHOUT REVIEW.

Complete this page, attach required documentation, and return to the Financial Aid Office

Name _____ Last 4 digits SSN or Student ID _____

Address _____ Phone _____

*I am requesting a waiver of the following standard(s)

_____ Failure to complete sufficient number of credits during the semester.

_____ Failure to maintain the required grade point average.

_____ Failure to maintain continuous enrollment

_____ Other, please explain _____

*If your petition is approved, check the term(s) you are requesting Hathaway Scholarship funding.

___ Fall ___ Spring ___ Summer

*If funded, I intend to enroll in:

___ 12 or more credits (*full time*) ___ 6-11.5 credits (*part-time*)

OVER →

On a separate sheet, type (or write neatly) your response to the following questions:

1. What were the extenuating circumstances that prevented you from meeting the standards:
Attach documentation to support your statement.
2. What corrective measures have you taken to ensure your future academic success.

I certify that the information provided on this petition is true and complete to the best of my knowledge. I understand extenuating circumstances are unique by definition and I realize that an appeal to waive the standards should not be submitted more than once during my academic career.

Student signature _____ Date _____

Financial Aid Office
231 W Sixth St
Powell, WY 82435
307-754-6158

Northwest College does not discriminate on the basis of age, race, religion, gender, sexual orientation, national origin, disability, or veteran status in its programs and activities. We are an Equal Opportunity Employer and Institution (EOE/EOI). Inquiries concerning Title VI, Title IX, Section 504, and ADA should be directed to the NWC Compliance Officer, Director of Human Resources, 231 West Sixth Street, Powell, WY 82435-1895, 307.754.6401, or the Office of Civil Rights, U.S. Department of Education, Federal Building, 1244 Speer Blvd. #310, Denver, CO 80204-3582 – Telephone: 303.844.5695 FAX: 303.844.4303; TDD: 303.844.3417; E-mail: OCR_Denver@ed.gov.

Revised 5./24/16 Petition SAP