

**Northwest College Foundation Solicitation Approval Form**

To maintain positive donor relationships and protect the integrity of the Foundation's work, frequent solicitations of the same donors should be avoided. This includes seeking donations of goods and services to be raffled by campus clubs and organizations.

**Please complete this form to alert the Foundation Office of your desired fundraising plans.**

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Describe briefly the proposed fundraising activity:

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If you are seeking donations from local individuals, businesses, and/or organizations, please list your prospects:

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**Attach any supporting documentation to this form and submit it to the NWC Foundation (ORB144) for review and approval. We will also determine whether any additional support can be provided to you.**

Printed name of requesting party \_\_\_\_\_

Signature of requesting party \_\_\_\_\_ Date: \_\_\_\_\_

Printed name of Club President \_\_\_\_\_

Signature of Club President \_\_\_\_\_ Date: \_\_\_\_\_