

**NORTHWEST COLLEGE BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING**

July 10, 2017

MEMBERS PRESENT:

President MS. NADA LARSEN; Vice President/Secretary MR. DUSTY SPOMER; Treasurer Ms. CAROLYN DANKO; and Trustees MR. LUKE ANDERSON, MR. JOHN HOUSEL, MR. BOB NEWSOME and DR. MARK WURZEL.

OTHERS PRESENT:

DR. STEFANI HICSWA, President; DR. LOURRA BARTHULY, Vice President for Student Services; DR. GERALD GIRAUD, Vice President for Academic Affairs; MR. MARK KITCHEN, Vice President for College Relations; MS. LISA WATSON, Vice President of Administrative Services and Finance; MR. BRAD BOWEN; MR. DEAN BRUCE; DR. VERN DOOLEY; MR. DEE HAVIG; MS. AMANDA ENRIQUEZ; MS. KARA RYF; MS. JILL ANDERSON; MR. DON COGGER, the *Powell Tribune*; and MS. CYNTHIA CICCI, Executive Assistant to the President and Board of Trustees.

CALL TO ORDER:

Board President Larsen called to order the regular meeting of the Northwest College Board of Trustees on Monday, July 10, 2017, at 3 p.m. at the Yellowstone Building Conference Center.

A APPROVE THE AGENDA:

A motion was made by Trustee Danko and seconded by Trustee Wurzel to approve the agenda as presented. Motion carried.

STUDY SESSION:

Associate Professor Astrid Northrup
Honored Faculty Lecture:
"I'm Not Good at Math" she said

Division Chair/Associate Professor Astrid Northrup presented the lecture she delivered at the 2017 Honored Faculty Lecture titled *"I'm Not Good at Math" she said*. Ms. Northrup explained why she was interested in becoming an Engineer at a time when it was a male-dominated field. There is a huge need for Science, Technology, Engineering and Mathematics (STEM) graduates. Ms. Northrup discussed the qualities needed for a career in a science-related field, which are similar to those of an athlete: hard work and practice. A brief discussion followed the presentation. On behalf of the Board of Trustees, Board President Larsen thanked Ms. Northrup for her informative presentation.

A CONSENT AGENDA:

A motion was made by Trustee Spomer and seconded by Trustee Danko to approve the consent agenda as presented. In further discussion, President Hicswa responded to questions on the check register.

The regular meeting recessed at 4 p.m. for the Budget Hearing.

The Budget Hearing adjourned at 4:43 p.m. and the regular meeting resumed.

President Hicswa continued to respond to questions on the check register and the Facilities Project Report.

Board President Larsen reported on the Wyoming Association of Community College Trustees (WACCT) meeting and the Wyoming Community College Commission (WCCC) meeting she attended along with Trustee Danko, President Hicswa, and Vice President Watson. **Motion passed and the consent agenda was approved**

which included the minutes of the June 12, 2017 regular meeting and the check register.

DISCUSSION/INFORMATIONAL ITEMS:

WACCT Governance Institute for Student Success (GISS) follow-up

Trustee Larsen reported that the Wyoming Association of Community College Trustees (WACCT) Board decided not to participate in the Governance Institute for Student Success (GISS) follow-up meeting at a cost of \$2,000 per college. Board Chair Larsen expressed concern that the cost of the follow-up meeting would use up most of the Board's budget for trustee education. She recommended the NWC Board participate in the GISS every three to five years. Trustee Danko suggested the Board do its own follow-up as a work session.

At Board Chair Larsen's request for a formal motion, **Trustee Danko moved and Trustee Anderson seconded to approve an expenditure of \$2,000 to attend the GISS follow-up meeting. Motion failed.**

International student costs/benefits

Intercultural Program Manager Amanda Enriquez gave a Power Point presentation on international student enrollment costs and financial benefits to the College. She began her presentation with the Office of Intercultural Program (OIP) Mission and Strategy. Along with Intercultural Program Coordinator Kara Ryf, the two staff members provide all services for the program including recruitment, admissions, orientation, academic advising, transfer and career advising, immigration assistance, cultural and social adjustment as well as events and programming.

Ms. Enriquez described some of the ways international students are integrated through events and programming. While international student athletes are a big part of their program, it is a different recruiting process through the coaches.

Many events and programs are planned that bring culture to the community. NWC sponsored 20 trips to surrounding areas with a total of 430 students in attendance, and 41 programs which 1,500 people attended. The OIP will continue communication partners and friendship families to help provide support for our international students which is also valuable to families.

Ms. Enriquez reviewed recruiting costs, enrollment, and cost-benefit for the past four years. There are 1157 foreign students in the state which contribute an estimated \$22+ million to the economy. The University of Wyoming (UW) has the most international students but NWC has always ranked second in the state. The total net for NWC including the international student FTE contribution to the state funding formula is estimated at \$997,444.55 for the 2016-17 fiscal year.

An analysis of the Intercultural Program does not support reducing the program and indicates more students can be added. However, growing the program would require additional staff.

CITIZENS' OPEN FORUM:

Connect 2 Community initiative
update

Citizens' Open Forum convened at 5:26 p.m. There were no citizens who wished to address the Board and the Citizens' Open Forum was adjourned.

One of the outcomes of the Powell Economic Partnership (PEP) strategic plan was for Powell to become more of a college town. Over the past year, President Hicswa has been working on various aspects of an exciting initiative, "Connect 2 Community."

On August 25 & 26, NWC will be hosting two major events to connect our new students to the community. Paint the Town Red events begin the evening of Friday, August 25, with a free concert and street dance in downtown Powell. There will also be food vendors, face painting, and other performances. The cafeteria will be closed and students on the meal plan will be served dinner downtown that evening.

Saturday, August 25, the Trapper Booster Club in partnership with the NWC Foundation and the Nature Conservancy, has scheduled a Heart Mountain run/hike for students and community members. The first Soccer Team home games are scheduled for 3 and 5 p.m. that day and the Volleyball Team plays at 7 p.m.

All of this is a great way to welcome students to Powell and kick off their first weekend rather than them going home. Trustees are invited to participate.

The traditional Kick-Off Weekend activities will be held the preceding weekend.

President Hicswa's State of the College Address at 8:30 a.m. on August 21st will have an eclipse theme. Special glasses will be distributed so the NWC family can watch the eclipse together.

A UNFINISHED BUSINESS:

A NEW BUSINESS:

Residence hall water damage repair
and remediation project approval

President Hicswa reported that since she first informed Trustees of the water damage to Cody and Ashley Halls, which was discovered during routine maintenance, the damage appears to be more extensive than originally thought. An assessment by a structural engineer is needed to determine the full extent of the damage. The College has contracted with Northern Industrial Hygiene, Inc. (NIH) to perform the necessary air sampling, environmental assessment, and asbestos testing.

Since the College has capacity in its other residence halls, President Hicswa decided to close Cody Hall for next year in order to take time for proper project planning and not interrupt students' living and learning environment.

President Hicswa requested Board approval for \$100,000 from auxiliary reserves so that work can begin immediately to make repairs and to prepare Ashley Hall for fall occupancy. A claim has been submitted to the College's insurance agent.

President Hicswa responded to questions by Trustees explaining that the closure of Cody Hall does not affect staffing. She stated

that the College does not want to close the residence hall permanently in order to afford a certain comfort level by allowing RAs and sophomores to have single rooms.

In response to Trustee Spomer's concern about what specifically the money will be used for, President Hicswa explained that a portion of the \$100,000 will be used for architects and engineers to study the project and some of the money will be used to pay NIH for work already completed. Vice President Watson added that we will not know the extent of the damage until the structural engineers have assessed the project. President Hicswa assured him that future budget requests can be more specific.

Trustee Housel moved that the Board approve an amount not to exceed \$100,000 for the initial assessment and analysis of the water damage that has recently been located in Cody Hall. The motion was seconded by Trustee Wurzel.

In further discussion, Vice President Watson clarified that some of the money is also needed for repairs in Ashley Hall as well.

Trustee Housel amended the motion to include the repairs and materials for Ashley Hall. Trustee Wurzel seconded the amended motion. Motion carried.

Trustee Housel added that with this motion, there is an understanding that this action will not conflict with the insurance claim.

A ADJOURNMENT:

On a motion by Trustee Newsome and a second by Trustee Housel, the meeting adjourned at 6:02 p.m.

DUSTY SPOMER, Vice President/Secretary

Date