

**NORTHWEST COLLEGE BOARD OF TRUSTEES**

**MINUTES OF REGULAR MEETING**

January 13, 2020

- MEMBERS PRESENT:** President MR. DUSTY SPOMER; Vice President/Secretary DR. MARK WURZEL; Treasurer MR. LUKE ANDERSON; and Trustees MS. CAROLYN DANKO, MR. JOHN HOUSEL, MS. NADA LARSEN, and MR. BOB NEWSOME.
- MEMBERS ABSENT:**
- OTHERS PRESENT:** DR. STEFANI HICSWA, President; DR. GERALD GIRAUD, Vice President for Academic Affairs; MR. DEE HAVIG, Interim Vice President for Student Services; MS. LISA WATSON, Vice President for Administrative Services and Finance; MS. JILL ANDERSON, MR. DAVE BONNER, MR. BRAD BOWEN, MR. DEAN BRUCE, MS. ANNA CRAGOE, MS. RENEE DECHERT, MR. TONY ENERVA, MR. JASON HORTON, DR. AMY MCKINNEY, MS. CAREY MILLER, MS. NANCY MILLER, MS. LISA SMITH, MR. GREG THOMAS, MR. ROBERT TOWNSEND, MS. SHELBY WETZEL, MR. KEVIN KILLOUGH, *Powell Tribune*; and MS. DIANA GWYNN, Executive Secretary to the President and Board of Trustees.
- CALL TO ORDER:** The regular meeting of the Northwest College Board of Trustees was called to order on Monday, January 13, in the Yellowstone Building, Room 226.
- A APPROVE THE AGENDA:** **A motion was made by Trustee Larsen and seconded by Trustee Wurzel to approve the agenda. Motion carried.**
- WORK SESSION:** The Board of Trustees held a work session dedicated to finalizing the 2020 Board Goals as well as the FY21 College Priorities. Upon completion of the work session, the Board relocated to YB 105 for the business meeting.
- A CONSENT AGENDA:** **A motion was made by Trustee Anderson and seconded by Trustee Wurzel to approve the consent agenda as presented. Motion carried and the consent agenda, including the minutes of the December 4, 2019 special meeting/retreat, the December 4, 2019 executive session, and the December 9, 2019 regular meeting were approved.**
- DISCUSSION/  
INFORMATIONAL ITEMS:**
- Key Performance Indicators Update NWC's Vision 2020 Key Performance Indicators (KPIs) were developed collaboratively with the leadership of the Institutional Effectiveness Committee (IEC) and President's Staff, and reviewed by College Council during 2016. The KPIs are not intended to measure all aspects of college operations, but rather show progress toward areas identified as priorities in NWC's Vision 2020: Experience, Connections and Environment. This is the fourth year of tracking progress toward NWC's KPIs. Institutional Researcher Lisa Smith presented updated values and gave an overview of the report along with comparisons to the results of the last three years.
- Completion and Transfer Report Institutional Researcher Lisa Smith presented the 2018-19 Completion and Transfer Summary which shows completions by degree type/certificate and by program area as well as the number of degree/certificate seeking students who transferred to other institutions.
- Board Retreat and Board Self-Evaluation Board President Spomer reported that Board recently held their winter retreat during which the Board Self-Evaluation was conducted. He acknowledged that the current Board is working very well and that the consistent service of its members is leading to increased efficiency. He reported that the Board has set its goals for year 2020 and those will be added to future board agendas.
- President's Evaluation Board President Spomer reported that also during its recent retreat, the Board

conducted the President's Evaluation. He explained that it was a very positive evaluation and that President Hicswa has the full confidence and support of the Board. He also reported that the Board gave the President some constructive criticism, but that the Trustees recognize and appreciate that the President gives every bit of effort that she can to the success of the College.

Disclosure of Interest Forms

Board President Spomer reported that all Disclosure of Interest forms have been received.

**CITIZENS' OPEN FORUM:**

The Citizens' Open Forum convened at 4:59 p.m. There were no citizens who wished to address the Board, so the Citizen's Open Forum adjourned at 5:00 p.m.

**A UNFINISHED BUSINESS:**

**A NEW BUSINESS:**

Course/Lab Fee Proposals for  
Fall 2020 (first reading)

President Hicswa explained that the College has been working hard to assess fees that accurately align with course costs. She recommended approval of the Fall 2020 course/lab fee proposals as presented.

**A motion was made by Trustee Danko and seconded by Trustee Larsen to approve the Fall 2020 Course/Lab Fee proposals as presented. Motion carried.**

Recommended Policy Revisions:  
(first reading)

1. Student Policies

President Hicswa reported that as a continuation of the conversion from handbooks to a Board Policy Manual, student policies are being transitioned from the Student Handbook to the online Board Policy Manual. She reported that these student policies have been through the College's shared governance process and recommended approval of the policies as presented. She noted that numbering of these policies will not occur until all student policies have been transitioned from the Student Handbook into the online Board Policy Manual.

**A motion was made by Trustee Wurzel and seconded by Trustee Larsen to approve the Student Policies as presented. Motion carried.**

**FUTURE AGENDA ITEMS &  
FEEDBACK TO CITIZENS'  
OPEN FORUM TOPICS:**

Trustee Housel requested that the the Auxiliary Fund, the Residence Life Master Plan, and the Cody Center lease be included as discussion/informational items on future agendas.

**ANNOUNCEMENTS:**

Classes begin this week on January 15  
Next meeting, February 3, 2020, 3 p.m., Yellowstone Building  
ACCT National Legislative Summit, February 9-12, 2020, Washington, D.C.  
WACCT Leadership Awards & Legislative Reception, February 12, 2020, LCCC  
WCCC Meeting, February 13, 2019, LCCC

**A ADJOURNMENT:**

**The meeting was adjourned at 5:12 p.m.**