SELF-STUDY FINAL DRAFT REVIEW
Steering Committee Meeting Notes
2/24/10

The meeting began with discussion on two major issues:
1. NWC's national attention regarding recruiting.
2. The resulting morale of the college.

Based on Steering Committee comments the following table describes the tasks, the document reference, and who is responsible for the rewrites which are due to Renee by Mar. 3rd:

Task	Document reference	Responsible Party
Update data	Overview	Lisa and Sheldon
Paragraph on Student Handbook Process (Updates previous statement)	Criterion I	Dana
Revisions to the Planning Process (Talks about new processes)	Criterion I	Paul
Livestock/Equine Judging Regulatory Body	Criterion I	Sher
Final Thoughts (Return to main thesis and show how NWC Is positioned for the future)	End of each Criterion	All
Recruiting Procedures/Campus Actions (Acknowledgement of current issues)	Criterion I Core Component (1E?)	Steve, Kim
Strategic Plan Information	Criterion II (page 32)	Paul
Strategic year goals	Criterion II (page 33)	Paul
Market Research Plan	Criterion II (page 35)	Mark
Is positioned for the future) (Update language on 5 year plan)		
Angst concerning Firings/non reappointment (New material)	Criterion II (page 46-47 or 25)	Sher and Kim
Retention Plan (New material)	Criterion II (page 40)	Virginia

Succession Planning (add year on table 2.5, update)	Criterion II (page 48)	Kim
Facilities (Include year remodel was completed, Add rebuilding of athletic fields and cost, and Provide date for the Validation of Statewide Resource Study)	Criterion II (page 49)	Kim
Vehicles (Number of vehicles over the last 10 years)	Criterion II (page 50)	Kim
Motor Pool Budget (Clean up language on $200,000 and $100,000)	Criterion II (page 50)	Sheldon

Time only allowed for discussion of the Overview and Criteria 1 and 2. The Steering Committee will meet again on Wednesday, March 3rd, to review Criteria 3, 4, and 5.

The future process of the Self-study after the final review from the Steering Committee is as follows:

1. College Council will review the document in April.
2. Steering Committee will go over College Council's comments and suggestions making any necessary changes or corrections.
3. An external proof-reader will proof the document for any errors.
4. The Self-study will then go to Mark for production by May 15th.